

OFFICIAL MINUTES
 REGULAR MEETING
 BOARD OF EDUCATIONAL
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, December 14, 2021, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Meeting notice was published in the Star-Herald on Thursday, December 9, 2021.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Laura Barrett - Interim Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: Krystie Hohnstein and Jacey Marietta.

Absent: Scott Marsh.

Moved by Millette, seconded by Knapper, that absent Board member Scott Marsh be excused. Aye: Coon, Crofutt, Diemoz, Horn, Jones, Marx, Millette, Richards, Sinner. Nay: none. Absent: Marsh. Motion passed.

Moved by Diemoz, seconded by Horn, that the agenda be approved as listed. Aye: Crofutt, Egging, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon. Nay: none. Absent: Marsh. Motion passed.

Moved by Millette, seconded by Coon, that the consent action items be approved as listed (Minutes of November regular meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, Claims, Staff Travel). Aye: Diemoz, Egging, Horn, Jones, Knapper, Marx, Richards, Sinner, Crofutt. Nay: none. Absent: Marsh. Motion passed.

The following General Fund claims were approved for payment:

December, 2021 Claims	
Salaries, Benefits	\$874,148.47
Prof. & Tech. Services; Mileage	\$80,677.61
Leases, Utilities & Maintenance	\$21,033.61
Copies, Postage, Telephone & Travel	\$95,522.76
Supplies, Materials, Software & other Util.	\$59,768.57
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$0.00
Transfer for Investments	\$0.00
Dues, Fees & Ind. Costs	\$19,159.88
Total	\$1,150,310.90

Calendar items were noted.
 No public forum.

Reports:

Board Members Diemoz and Knapper attended the State Education Conference held November 17-19 in Omaha. Both reported on the breakout sessions they attended.

Dr. Laura Barrett and Board members Diemoz, Marx, Richards, and Sinner attended the AESA Annual Conference in Houston, TX, December 1-4, 2021. Discussion was held regarding the topics of breakout sessions attended.

Krystie Hohnstein, Director of Head Start, reported that interviews for the Fiscal Officer vacancy have concluded. The position was offered to and accepted by Lauren Miller whose resume includes a BA in Finance and Accounting. Formal Board approval will be on the January agenda.

Head Start Director's Report, Policy Council Activity Report for November, and Child Outcomes and Readiness - no discussion.

Administrator's Report:

- The Head Start COVID-19 Vaccination Procedures were discussed.
- The external accreditation visit is scheduled for March 21-22, 2022. There will be an interview with the Board on March 21st from 12:00-1:00 PM (in person and virtual). This will be published as a meeting if we have a quorum attending.

Board Member Comments: Mr. Millette inquired about data collection on VALTS students after graduation. Mr. Richards thanked Kathy Peters and the department for the Meridian Christmas Program.

Old Business: None.

New Business:

Moved by Knapper, seconded by Egging, that the Board adopt the Redistricting Resolution and authorize the Interim Administrator to submit this Resolution with attachments to the County Clerks and the Election Commissioner by December 30, 2021. Aye: Horn, Jones, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: Marsh. Motion passed.

Moved by Richards, seconded by Knapper, that the Board approve the Personnel Committee's recommendation to appoint Dr. Laura Barrett as Administrator and allow the Board President to negotiate the contract. Aye: Horn, Jones, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: Marsh. Motion passed.

Moved by Jones, seconded by Horn, that the Board approve the amendment to Board Policy - Article 4, Section 13 (Travel Policy). The administrator will approve travel. Aye: Knapper, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: Marsh. Motion passed.

Moved by Coon, seconded by Millette, that the Board approve the Head Start Program Governance Written Plans. Aye: Knapper, Marx, Richards, Sinner, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: Marsh. Motion passed.

Moved by Marx, seconded by Diemoz, that the Board approve the 2022-2023 Continuation Grant application for the Head Start/Early Head Start Program in the amount of \$3,313,210.00. Aye: Millette, Richards, Sinner, Coon, Crofutt, Egging, Horn, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

Moved by Millette, seconded by Richards, that the Board approve the Building/Grounds Committee recommendation for Baker & associates to begin the process of requesting bids for the HVAC project for the 2nd level building, and surge and lighting protection for the entire building. The bidding process will begin January 3rd with a proposed bid at the February Board meeting. Aye: Marx, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

Moved by Millette, seconded by Jones, that the Board approve the “No School for Students” Panhandle Beginnings Student Calendar change on January 27, 2022 so that staff may attend Restorative Practice training. Aye: Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Knapper, Marx. Nay: none. Absent: Marsh. Motion passed.

Moved by Egging, seconded by Horn, that the Board approve the “No School for Students” VALTS Student Calendar change on January 25, 2022 so that staff may attend NeMTSS Social Emotional Behavioral Learning training. Aye: Richards, Sinner, Coon, Crofutt, Diemoz, Jones, Knapper, Marx, Millette. Nay: none. Absent: Marsh. Motion passed.

Moved by Richards, seconded by Knapper, that the above listed minutes be approved as read. Aye: Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones, Marx, Millette. Nay: none. Absent: Marsh. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, January 18, 2021 at ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.